



Company:		Team Name:		Date:	
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COMPANY VISION FRAMEWORK	SW ANALYSIS (INTERNAL ASSESSMENT)	OT ANALYSIS (EXTERNAL ASSESSMENT)	TEAM FOCUS (KEY CHOICES)
COMPANY CORE VALUES (Essential Characteristics)	STRENGTHS (What are we doing well)	OPPORTUNITIES (Ways to significantly improve)	CRITICAL RESULTS (KPIs) (Team's Measures of Success, Key Performance Indicators)
	1.	1.	
	2.	2.	
	3.	3.	
	4.	4.	
	5.	5.	
COMPANY PURPOSE / TEAM (Why company exists / How the team support purpose)	WEAKNESSES (What we need to do better)	THREATS (Things to protect against)	KEY INITIATIVES (Annual Focus Area)
	6.	6.	
	1.	1.	
	2.	2.	
	3.	3.	
	4.	4.	
COMPANY VISION / STRATEGIC GOALS (3-5 YEAR GOALS)	5.	5.	COMMUNICATION PLAN (Meeting Schedule)
	6.	6.	
	1.	1.	
	2.	2.	
	3.	3.	
	4.	4.	
TEAM VISION	5.	5.	BARRIERS TO SUCCESS (Challenges to overcome)
	6.	6.	
	1.	1.	
	2.	2.	
	3.	3.	
	4.	4.	

Team Key Initiatives:





TEAM / DEPARTMENT STRATEGIC PLAN

OBJECTIVES/GOALS	MEASURES	TARGET RESULTS	YTD ACTUAL	STATUS/COMMENTS

Personal Action Plan:

ACTIVITY	START DATE	END DATE	WHO	WHO ELSE	RESOURCES NEEDED	STATUS/COMMENTS

